



## State of New Jersey

PHILIP D. MURPHY  
Governor

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
Attorney General

SHEILA Y. OLIVER  
Lt. Governor

WILLIAM H. CRANFORD  
Chief Administrative Officer

January 31, 2023

### NOTICE OF JOB VACANCY #23-56

Opportunities currently exist in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 2  
(Deputy Bureau Chief)

**SALARY:** \$110,546.27 to \$158,620.13

**LOCATION:** Division of Criminal Justice  
Office of Securities Fraud and Financial Crimes Prosecutions  
Newark, NJ **OR** Whippany, NJ  
(*Statewide travel between offices required for work responsibilities*)

**NUMBER OF POSITIONS AVAILABLE:** Two (2)

**DUTIES:** Under administrative direction of the Director of the Division of Criminal Justice (the Division); Legal Chief, Deputy Legal Chief, or Bureau Chief of the Office of Securities Fraud and Financial Crimes Prosecutions (the Office or OSFFCP); or other executive officers in the Division or the Office; will help lead OSFFCP's mission to investigate and prosecute significant securities fraud and financial crimes that undermine the fairness and integrity of our financial systems, exploit investors, and prey on vulnerable individuals across the State of New Jersey and beyond. This work involves identifying and developing investigations, evaluating legal issues, assessing evidence and potential criminal charges, coordinating law enforcement efforts, and prosecuting criminal actions. The Deputy Bureau Chief supervises and/or represents State departments or other entities prescribed by applicable statutes in litigation matters; plans, develops, organizes, and supervises the work programs concerned with detection and prosecution of criminal activities; interprets and enforces laws, regulations, and other official instrumentalities; and coordinates all investigatory/legal activities with other State entities, federal, and local jurisdictions. The Deputy Bureau Chief also assists with managerial and oversight responsibilities of the Office; authors and reviews search warrants, communication data warrants, communications information orders, prosecution memoranda, plea memoranda and cooperation agreements; assigns cases to Deputy Attorneys General; oversees case reviews; authors performance assessments of staff; assists attorneys in trial preparation; maintains a case list and litigates cases, as needed or required; oversees Division or Office initiatives and trainings; maintains effective communication with Division and Office leadership; serves on various task forces and working groups for the Division, Office, or Department of Law and Public Safety; works on special projects and initiatives; and performs other related work as required. This position may also require travel between office locations and non-traditional work hours, on an as needed basis, including evenings on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to candidates who have served as prosecutors or enforcement attorneys with extensive trial experience; who have demonstrated experience in white collar investigations and prosecutions; who possess leadership experience in bringing or defending complex securities or financial litigation; who possess subject matter knowledge regarding the purchase and sale of securities and commodities and the applicable laws, rules, and regulations; and excellent written and oral advocacy skills.

**RESUME NOTE:** Eligibility determinations are based upon the information presented in resumes only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

***If qualified, please send a cover letter indicating interest in job vacancy announcement #23-56, a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of February 14, 2023. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:***

Recruitment Coordinator  
[LPS.Humanresources@njag.gov](mailto:LPS.Humanresources@njag.gov)

-OR-

Recruitment Coordinator  
Division of Administration  
P.O. Box 081  
Trenton, NJ 08625-0081

**Applications submitted directly to the Division of Criminal Justice will not be considered.**

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

